

MARINE CORPS LEAGUE OF PENNSYLVANIA, INC.

1 January 2006

T0: SCHOLARSHIP APPLICANTS
From: Ernest J. Simmons, Department of Pennsylvania Scholarship Chairman
Subject: Eligibility Requirements

1. Applicants must be a **High School Graduate** and plan on attending a school of higher learning on a full time basis.
2. Member applicant or applicant's father, mother, grandparents, or guardian, (now to be called sponsor, must be a member in good standing in the **Department of Pennsylvania, Marine Corps League or Auxiliary**, for at least one year prior to the **May 31st** deadline of each award year. In the event the sponsor is deceased, membership in the League or Auxiliary at the time of death is a **MUST**.
3. Dependent students also qualify. If an applicant is other than son or daughter, a copy of page one (1) of the **Federal Income Tax Form 1040 must** accompany the application to prove dependency.
4. A letter of acceptance to a school of higher learning **WILL BE REQUIRED**.
5. Applicant must be accepted by an **ACCREDITED** Higher Education institution, College, University, or Trade School.
6. **THE STUDENT AND ONLY THE STUDENT MUST REQUEST AN APPLICATION BY LETTER FROM THE SCHOLARSHIP CHAIRMAN ERNEST J. SIMMONS. Include in your letter of request the name of the sponsor and the host Detachment. Also include a self addressed stamped #10 business 4 1/8" X 9 1/2" envelope.**
7. **THE STUDENT AND ONLY STUDENT MUST FILL OUT THE APPLICATION FORM PERTAINING TO THEM AND SUBMIT THE APPLICATIONS AFTER VERIFYING THE CHECKLIST. APPLICATION MUST BE COMPLETED AND SUBMITTED BY THE STUDENT ANY TIME BETWEEN FEBRUARY 1st AND THE MAY 31st DEADLINE EACH YEAR.**
8. Scholarships will be awarded to **First, Second, Third and Fourth year Students** provided that the second, third, and fourth year students are successfully maintaining academic standards for continued higher education. Applicants must apply for an application each year that the student is eligible.
9. All applicants must submit a copy of the most recent grades in their possession with each application. **PLEASE DO NOT HOLD THE SUBMISSION OF YOUR APPLICATION FOR ANY REASON AWAITING YOUR FINAL GRADES, AS THIS DELAY MAY DISQUALIFY YOU IF YOU MISS THE DEADLINE OF MAY 31ST OF EACH YEAR.** When the grades are obtained they should be sent to the Scholarship Chairman to be placed in the student's file.

10. **SIGNATURE OF THE DETACHMENT COMMANDANT OR AUXILIARY PRESIDENT AND PAYMASTER** of the sponsoring Detachment or Unit is required stating the sponsor or member is in good standing and dues have been paid. **THIS MUST BE PRESENT ON THE APPLICATION EACH AWARD YEAR.**
11. After entering your first term of school and receiving the notice of award inform the **Scholarship Chairman** by letter that you have started and are attending school. Please include in your letter **verification** from the school and include the address to where you wish the check to be sent. Scholarship funds will be mailed directly to STUDENTAWARD WINNER.
12. All eligibility requirements must be strictly adhered to or the applicant may be **REJECTED**. **THE STUDENT MUST PERSONALLY COMPLETE THE SCHOLARSHIP APPLICATION AND SUBMIT THE APPLICATION TO THE SCHOLARSHIP CHAIRMAN**. Type or print the application legibly and completely.
13. Successful applicants will be notified no later than **July 15th**. If you do not receive a notification within this time, you may assume you did not receive an award.
14. Department of Pennsylvania, Marine Corps League and Auxiliary Members will be eligible for this scholarship award. Members applying for a scholarship will be considered, but must attend school on a full time basis. **ALL OTHER GUIDELINES WILL ALSO APPLY TO MEMBERS.**
15. All decisions of the Scholarship Committee are **FINAL**.
16. Each Award must be claimed by **DECEMBER 31ST** or the monies will revert back to the scholarship fund.
17. **ALL CORRESPONDENCE WILL BE DIRECTED TO THE FOLLOWING ADDRESS;**

**SCHOLARSHIP CHAIRMAN
ERNEST J. SIMMONS
301 NORTH PINE CIRCLE
GIBSONIA, PA 15044-8969**

**PHONE: (724) 625-9195
FAX: (724) 625-9195
Cell: (724) 272-6862
EMAIL: ejhs@zbzoom.net**